

INDEPENDENT ARTS PROJECTS

Production Staff (Dundee)

Role	Production Staff (Dundee) (short term / fixed)
Supported by	Production Manager
Works with	Other Production Staff, Venue Team, Volunteers
Dates	<ul style="list-style-type: none">• 1-2 days training and prep time between Mon 2 – Thu 12 Aug• Fri 13 – Sat 14 Aug,• Fri 20 – Sat 21 Aug,• Fri 27 – Sat 28 Aug
Hours	Approx. 2.30pm – 10.30pm
Rate of pay	£120 per day for 7 or 8 days
Location	Dundee Rep Theatre, Tay Square, Dundee DD1 1PB

Independent Arts Projects is seeking **2x Production Staff** members to support the live delivery of ***Niqabi Ninja* by Sara Shaarawi** at Dundee Rep Theatre, 13 – 28 August.

***Niqabi Ninja* by Sara Shaarawi** is a site-based, outdoor, promenade performance experienced through headphones and will involve following a designated walking route. This August, Independent Arts Projects presents this experience simultaneously in 5 locations across Scotland - Aberdeen, Dundee, Edinburgh, Glasgow and Inverness. More information on the production is available at independentartsprojects.com/niqabi-ninja/

Dates:

- Up to 2 days training and preparation time between Mon 2 – Thu 12 August
- Live Performances: Fri 13 - Sat 14 Aug, Fri 20 - Sat 21 Aug, Fri 27 - Sat 28 Aug

Production Staff:

The 2x Production Staff members will work together to deliver the production smoothly and ensure audiences have positive experiences. The roles will split duties across two clear areas:

Production: leading production fit up, maintaining installed illustrations, equipment maintenance, cleaning and troubleshooting delivery throughout the performance run.

Audience management: working closely with the venue front of house team to support audience access requirements, giving pre-show briefings and troubleshooting delivery throughout the performance run.

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We anticipate responsibilities will include:

- Attend training and familiarisation sessions with staff from IAP and the presenting venue
- Oversee COVID safety protocols for audience and equipment
- Actively manage production equipment (mp3 players, headphones): cycling, cleaning and resources with audience
- Actively manage audience requirements, BSL, access and equipment and venue quiet space
- Support audience with all performance content, map and route queries
- Jointly supervise live operations and liaise with venue on Box Office numbers/capacities and audience movement
- Be a point of contact for audience out on the route if they encounter challenges
- Complete a nightly show report and send to IAP company members

To apply:

The Production Staff roles are suited to people with experience from a range of backgrounds including stage managers, company stage managers, event co-ordinators, front of house staff etc.

Please submit your CV & cover email to jobs@independentartsprojects.com by **Weds 21 July, 6pm**. Your cover email should detail relevant experience you have that match the responsibilities above.

Please feel free to get in touch with any questions relating to this role.

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