

INDEPENDENT ARTS PROJECTS

Production Staff (Edinburgh)

Role	Production Staff (Edinburgh) (short term / fixed)
Supported by	Production Manager
Works with	Other Production Staff, Venue Team, Volunteers
Dates	<ul style="list-style-type: none">• 1-2 days training and prep time between Mon 2 – Wed 11 Aug• Tue 10 – Sat 14 Aug,• Tue 17 – Sat 21 Aug,• Tue 24 – Sat 28 Aug
Hours	Approx. 3.15pm – 11.15pm
Rate of pay	3 weeks at £600/week Training day rate £120
Location	The Lyceum, 30b Grindlay St, Edinburgh EH3 9AX

Independent Arts Projects is seeking **2x Production Staff** members to support the live delivery of ***Niqabi Ninja* by Sara Shaarawi** at The Lyceum, 12 – 28 August.

***Niqabi Ninja* by Sara Shaarawi** is a site-based, outdoor, promenade performance experienced through headphones and will involve following a designated walking route. This August, Independent Arts Projects presents this experience simultaneously in 5 locations across Scotland - Aberdeen, Dundee, Edinburgh, Glasgow and Inverness. More information on the production is available at independentartsprojects.com/niqabi-ninja/

Dates:

- 1 day training and preparation time between Mon 2 – Wed 11 Aug
- Live Performances over 3 weeks: Tue 10 – Sat 14 Aug, Tue 17 – Sat 21 Aug, Tue 24 – Sat 28 Aug

Production Staff:

The 2x Production Staff members will work together to deliver the production smoothly and ensure audiences have positive experiences. The roles will split duties across two clear areas:

Production: leading production fit up, maintaining installed illustrations, equipment maintenance, cleaning and troubleshooting delivery throughout the performance run.

Audience management: working closely with the venue front of house team to support audience access requirements, giving pre-show briefings and troubleshooting delivery throughout the performance run.

Independent Arts Projects

Independent Arts Projects is a Company Limited by Guarantee. Company number: SC581505. Charity number: SC049294. Registered address: 78/10 Mcdonald Road, Edinburgh, EH7 4NT.

www.independentartsprojects.com

We anticipate responsibilities will include:

- Attend training and familiarisation sessions with staff from IAP and the presenting venue
- Oversee COVID safety protocols for audience and equipment
- Actively manage production equipment (mp3 players, headphones): cycling, cleaning and resources with audience
- Actively manage audience requirements, BSL, access and equipment and venue quiet space
- Support audience with all performance content, map and route queries
- Jointly supervise live operations and liaise with venue on Box Office numbers/capacities and audience movement
- Be a point of contact for audience out on the route if they encounter challenges
- Complete a nightly show report and send to IAP company members

To apply:

The Production Staff roles are suited to people with experience from a range of backgrounds including stage managers, company stage managers, event co-ordinators, front of house staff etc.

Please submit your CV & cover email to jobs@independentartsprojects.com by **Weds 21 July, 6pm**. Your cover email should detail relevant experience you have that match the responsibilities above.

Please feel free to get in touch with any questions relating to this role.

Independent Arts Projects

Independent Arts Projects is a Company Limited by Guarantee. Company number: SC581505. Charity number: SC049294. Registered address: 78/10 Mcdonald Road, Edinburgh, EH7 4NT.

www.independentartsprojects.com